

Classified Employee Application

Carbon School District
251 West 400 North, P.O. Box 1438
Price, UT 84501

Date _____

Applying For: Secretary Transportation Aide Custodial Food Service Other _____

I. PERSONAL:

Name _____
Last First Middle

Other Name(s) _____
(Provide any information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work record)

Address _____ City _____ State _____ Zip _____

Telephone () _____ () _____ Social Security Number _____
Home Work

Have you ever applied for employment with the school district before? Yes No
If yes, when? _____ For what position? _____

Have you ever been employed by the school district? Yes No
If yes, when? _____ In what position? _____

II. EDUCATION, EXPERIENCE and SPECIAL INTERESTS:

A. EDUCATION

INSTITUTION	LOCATION	DATES ATTENDED	MAIN COURSE OF STUDY	DIPLOMA/ DEGREES

B. EMPLOYMENT

Please begin with your most recent or present employment and describe all periods of employment (full and part-time) including volunteer work. Attach additional pages if necessary, providing the same information.

Employer	Telephone	Complete Address
Period of Employment From _____ to _____		Supervisor
Duties/Accomplishments		Reason for Leaving

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Period of Employment From _____ to _____		Supervisor
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Duties/Accomplishments		Reason for Leaving

C. SPECIAL INTERESTS

III. BACKGROUND

- 1. Have you ever been convicted of a felony? Yes No
- 2. Have you ever been convicted of any crime involving a sex offense? Yes No
- 3. Have you ever been convicted of any crime involving physical violence against another person? Yes No
- 4. Have you ever been convicted of any crime involving the sale of drugs? Yes No
- 5. Have you ever pled guilty or had your guilty plea held in abeyance in a criminal proceeding involving a sex offense, physical violence against another person, or the sale of drugs? Yes No
- 6. Have you ever been placed on probation in conjunction with a criminal charge or conviction involving a sex offense, physical violence against another person, or the sale of drugs? Yes No
- 7. Are any criminal charges or proceedings involving a felony, a sex offense, physical violence against another person, or the sale of drugs pending against you? Yes No
- 8. If applying for a transportation position, answer the following questions:
 - a. Have you received a citation for a moving violation during the past five years? Yes No
If so, when? _____
For what? _____
 - b. Do you have a current Utah Driver's License? Yes No
Do you have a current Chauffeur's License? Yes No
Expiration Date _____

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, PLEASE PROVIDE A LETTER OF EXPLANATION. A YES ANSWER DOES NOT NECESSARILY DISQUALIFY AN APPLICANT. THE DATE, SERIOUSNESS, AND JOB RELATEDNESS OF THE OCCURRENCE WILL BE CONSIDERED.

IV. AGREEMENT

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD, AND AGREED TO THE FOLLOWING:

- 1. False Information. I understand and agree that any false information provided in this job application, my resume, or any other related documents are grounds for immediate termination of the application process or my employment whenever the school district learns that the information is false, regardless of the time learned.
- 2. Background Check. I understand that pursuant to Utah state law, if I become a finalist for a position, I am responsible to have the Law Enforcement and Technical Services Division of the Utah Department of Public Safety take my fingerprints and send a record of any criminal convictions to _____. I further understand that I must pay for this investigation, except in circumstances the district will explain. In addition, I understand that I have the right to respond to any information the district receives as a result of the background check under procedures that the district will explain.

