

**Teacher Application**  
**Carbon School District**  
**251 West 400 North**  
**Price, UT 84501**

**I. PERSONAL:**

Date: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Other Name(s) \_\_\_\_\_  
 (Provide any information relative to change of name, use of an assumed name, or nickname, necessary to enable a check on your work or school record)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Home Work

Have you ever applied for employment with the school district before? /\_/ Yes /\_/ No

If yes, when? \_\_\_\_\_ For what position? \_\_\_\_\_

Have you ever been employed by the school district? /\_/ Yes /\_/ No

If yes, when? \_\_\_\_\_ In what position? \_\_\_\_\_

**II. EDUCATION AND EXPERIENCE:**

A. Have you graduated from high school or received an Equivalency Diploma (GED)? /\_/ Yes /\_/ No

B. College (list chronologically)

College/University	Dates	Major	Minor	Degree

C. Student Teaching Experience

Name of School	School District - City/County	State
Grade Level	Subject	Date - M/D/Y From To

D. Teaching Experience (list chronologically)

Name of School	School District City/County	State	Date - M/D/Y From ... To
Subject(s) Taught	Grade Level	Position Held	Full Time    Part Time ( )    ( )

Name of School	School District City/County	State	Date - M/D/Y From ... To
Subject(s) Taught	Grade Level	Position Held	Full Time    Part Time ( )    ( )

Name of School	School District City/County	State	Date - M/D/Y From ... To
Subject(s) Taught	Grade Level	Position Held	Full Time    Part Time ( )    ( )

E. Employment Experience (other than teaching)

Please begin with your most recent or present employment and describe all periods of employment (full and part-time), including volunteer work. Attach additional pages if necessary, providing the same information.

Employer	Telephone	Complete Address
Period of Employment From                      To		Supervisor
Duties/Accomplishments		Reason for Leaving

F. Certificates or Specialized Training Documentation

Do you have a valid Utah Teaching Certificate? ( ) Yes ( ) No

Type of Certificate Issued \_\_\_\_\_

Date Issued \_\_\_\_\_ Date of Expiration \_\_\_\_\_

Note: Any offer of employment is contingent upon receipt by the school district of official copies of your transcripts, certificates, and diplomas. The School District will request official copies from you if you become a final candidate for a position. It is your responsibility to arrange for official transcripts and copies to be provided to the school district.

**III. BACKGROUND**

1. Have you ever been convicted of a felony?  
 Yes  No
2. Have you ever been convicted of any crime involving a sex offense?  
 Yes  No
3. Have you ever been convicted of any crime involving physical violence against another person?  
 Yes  No
4. Have you ever been convicted of any crime involving the sale of drugs?  
 Yes  No
5. Have you ever pled guilty or had your guilty plea held in abeyance in a criminal proceeding involving a sex offense, physical violence against another person, or the sale of drugs?  
 Yes  No
6. Have you ever been placed on probation in conjunction with a criminal charge or conviction involving a sex offense, physical violence against another person, or the sale of drugs?  
 Yes  No
7. Are any criminal charges or proceedings involving a felony, a sex offense, physical violence against another person, or the sale of drugs, pending against you?  
 Yes  No

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, PLEASE PROVIDE A LETTER OF EXPLANATION. A YES ANSWER DOES NOT NECESSARILY DISQUALIFY AN APPLICANT. THE DATE, SERIOUSNESS AND JOB RELATEDNESS OF THE OCCURRENCE WILL BE CONSIDERED.

**IV. AGREEMENT**

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREED TO THE FOLLOWING:

1. False Information: I understand and agree that any false information provided in this job application, my resume, or any other related documents is grounds for immediate termination of the application process or my employment whenever the school district learns that the information is false, regardless of the time learned.

2. Background Check: I understand that pursuant to Utah State Law, if I become a finalist for a position, I am responsible to have the Law Enforcement and Technical Services Division of the Utah Department of Public Safety take my fingerprints and send a record of any criminal convictions to Carbon School District. I further understand that I must pay for this investigation, except in circumstances the district will explain. In addition, I understand that I have the right to respond to any information the district receives as a result of the background check under procedures that the district will explain.
  
3. Waiver and Release of Information: I authorize all sources to release to the school district information including but not limited to the following: criminal convictions, civil records, driving records, previous employment, educational institutions, personal references and other background information. I waive my right of access to any such information, and without limitation, hereby release the school district and the reference source from any liability in connection with the release of information to the school district.
  
4. Review of Credentials: I understand that it is an express precondition to any employment that all items of information required by the school district, including transcripts, diplomas, certificates, or the results of the background check, have been supplied to the school district in appropriate form and the school district has had at least ten (10) days to review the information contained in the required documents, forms, or information. I understand that it is my responsibility to see that the school district receives all such required information.
  
5. Examination or Interview: As part of the application process, I understand that I may be asked to take an employment examination or present myself for an interview. If I have a disability, which will affect my ability to take the test or effectively present myself at an interview, I understand that it is my responsibility to inform the school district with reasonable advance notice so that a reasonable accommodation can be made. Accommodations may include accessible sites, modified conditions, and accessible testing formats. The school district reserves the right to require medical documentation concerning the need for the accommodation.

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Signature of Applicant

Date

The Carbon School District is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin or disability. Inquires regarding compliance may be directed to Board of Education Office, 251 West 400 North, P. O. Box 1438, Price, Utah 84501, telephone number (435) 637-1732.

**District Use Only:**

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Verification Record

Comments \_\_\_\_\_

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Signature \_\_\_\_\_

Date \_\_\_\_\_

District Screening Officer